

REQUISITION AND SUPPLY DIVISION.

(FORM II.)

ORDNANCE OFFICE,
WAR DEPARTMENT,

Washington, D. C., *June 21* 1864.

St. Col. W. T. Kinsey

161 N. Y. Vol.

Sir:

The issue of Ordnance Stores made to you on the *13* May 1864, from the *Ordn. Depot 1st Div 19th Ab.* by *Capt J. S. Barker* on your requisition of *May 13* has been reported to this Office and approved.

You will stand charged with these stores on the books of this Office until they are duly accounted for on a Return of Ordnance Stores, covering the time from the date of their reception until the termination of the official quarter. (See paragraphs 1040 and 1421, General Regulations of the Army, edition of 1861, and 1040 and 1452, edition of 1863.)

Respectfully,

Your obedient servant,

By order:

Geo. S. Balch

Captain of Ordnance,
Assistant to Chief of Ordnance.

Notice of Ordnance issue
received May 1864

REGISTRATION AND RETURN DIVISION
(Form 11)

ORDNANCE OFFICE

WAR DEPARTMENT

Washington D. C. June 21 1864

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The issue of Ordnance issues made
from the 18th April 1864 to the 1st May 1864
has been reported to this Office and approved
by the Adjutant General on

the 18th April 1864
The issue of Ordnance issues made
from the 1st May 1864 to the 1st June 1864
has been reported to this Office and approved
by the Adjutant General on

the 1st June 1864
The issue of Ordnance issues made
from the 1st June 1864 to the 1st July 1864
has been reported to this Office and approved
by the Adjutant General on

Adjutant General

ORDNANCE OFFICE
OF THE WAR DEPARTMENT

Adjutant General
Washington D. C.

Assistant to Chief of Ordnance

1864

PROPERTY RETURNS DIVISION.

(EXAMINATION SECTION—FORM I.)

Ordnance Office,

WAR DEPARTMENT;

Washington, D. C., Sept 16th 1864.

Sir:

Your return of Ordnance and Ordnance Stores pertaining to
Stores in charge
161st Regt New York Vols.
for 2^d quarter of 1864, has been examined in this
Office, and referred to the Second Auditor for settlement.

Respectfully,

Your obedient servant

By order:

L. Cowley

Lieut
Captain of Ordnance,
Assistant to Chief of Ordnance.

Lt. Col. W. B. Kinsley
161st Regt N. Y. Vols.
Dept. Engrs.

This letter is the evidence that the property return referred to above has passed the administrative scrutiny of the Ordnance Bureau, and has there been found correct. IT SHOULD BE CAREFULLY PRESERVED BY THE RECEIVER.

PROPERTY RETURNS DIVISION.

(EXAMINATION SECTION—FORM I.)

Ordnance Office,

WAR DEPARTMENT,

Washington, D. C., Sept 16th 1864.

Sir:

Your return of Ordnance and Ordnance Stores pertaining to
Stores in charge
161st Regt New York Vols.
for 2^d quarter of 1864, has been examined in this
Office, and referred to the Second Auditor for settlement.

Respectfully,

Your obedient servant

By order:

W. C. Brown

Lieut
Captain of Ordnance,
Assistant to Chief of Ordnance.

Lt-Col. W. B. Kinsley
161st Regt N. Y. Vols.
Sept 21st

This letter is the evidence that the property return referred to above has passed the administrative scrutiny of the Ordnance Bureau, and has there been found correct. IT SHOULD BE CAREFULLY PRESERVED BY THE RECEIVER.

REQUISITION AND SUPPLY DIVISION.

ORDNANCE OFFICE,

WAR DEPARTMENT,

Washington, D. C., May 18 1864.

Lt Col Wm B Kinsey
161st N.Y. Vols

Sir:

The issue of Ordnance Stores made
to you on the 28th Feb^y & 11th Mch^s 1864, from the Ordnance Depot
1st Div: 19th A C by Capt J. S. Boesche on
your requisitions of Feb^y 18. & Mch 3^d 1864 have
been reported to this office and approved.

You will stand charged with these stores on the books of this
office until they are duly accounted for on a Return of Ordnance
Stores, covering the time from the date of their reception until the
termination of the official quarter. (See paragraphs 1040 and
1421, General Regulations of the Army.)

Respectfully,

Your obedient servant,

By order:

Geo. F. Balch

Captain of Ordnance,
Assistant to Chief of Ordnance.

Invoice of Ordnance and Ordnance Stores, turned over by Capt. J. H. Small Chief of Ordnance
Department of Gulf to Col. Searcy 161st Men York P. Co.
 at Alexandria La on the 26th day of March, 1864
(See notes on outside.)
 in obedience to Col. Searcy's Requisition May 25th 1864

NO. OF BOXES.	MARKS.	CONTENTS.	WEIGHT.
		86 Enfil. R. W. Cal. 57 1/2	400 Bayonets
		86 Screen Liras	1000 Mules
		86 Simplicious	Cal 58
		86 Thips	" 58
		86 Ball screws	" 58
		86 Spring Nuts	" 58
		86 Jumbler Pouches	
		86 Ctr. Press 3rd Plates	
		86 " " Belts + dr	
		86 Waist Belts + dr	
		86 Cap Pouches + Picts	
		86 Bayonet Scabbards	
		86 Gun Ching	
		Boxes Packing	

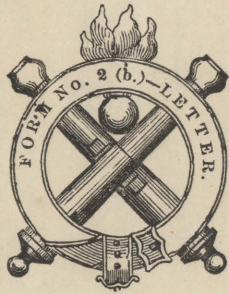
I certify, That the above is a correct Invoice of Ordnance and Ordnance Stores turned over by
 me this 26th day of March, 1864, to Colonel Searcy 161st Men York P. Co.
(IN DUPLICATE.)
J. H. Small
 Chief of Ordnance
 Dept. of Gulf

ABSTRACT No. 1 VOUCHER No. 1 *

INVOICE OF STORES

TURNED OVER

By Capt G. J. Schunk
Chief of Ord Dept of the Gulf
On the 26th day of April, 1864.
Received 4th day of April 1864.



*Where there are not a sufficient number of vouchers to render an abstract necessary, draw a pen through the word "ABSTRACT." In all cases, number the vouchers in the order of the date of reception, as above noted in the endorsement.

OFFICERS INVOICING ORDNANCE STORES SHOULD OBSERVE:

That all issues or transfers of Ordnance property must be made in pursuance of proper authority. This authority may be as follows:

1. An order for supplies given by the Chief of Ordnance, Washington, D. C.
2. A requisition duly approved as required by paragraphs 1384, 1385, and 1386, Revised Regulations of the Army.
3. A direct order given by a superior officer to transfer certain stores.
4. An order which from its nature involves a transfer of property.

In all cases an officer making use of this blank, must insert after the words "in obedience to" at the head of the Invoice, the order or authority under which the issue is made.

If an order for supplies, give its number and the year; if a requisition, say "the requisition

(give Officer's name.) of of 186 .'

If an order, state whose, order, when, and where given.

No issue will be considered valid unless the authority is given as here directed.

Invoice of Ordnance and Ordnance Stores, turned over by *Capt. F. Shunk Chief of Ord Dept Gulf*
 to *Commanding Officer* Assistant Quartermaster at *161 Reg^{mt} New York Col.* for
 transportation to _____ at _____
 in obedience to order *Commanding Officers Requisition April 7th 1864*

NO. OF BOXES.	MARKS.	CONTENTS.	WEIGHT.
	<i>Commanding Officer 161 New York Col.</i>	<i>11 Enfield Rifle Muskets Cal 58,</i>	
		<i>11 " " " Bayonets</i>	
		<i>11 Gun Slings</i>	
		<i>11 Cartridge Boxes & Plates</i>	
		<i>11 Shoulder Belts & Plates</i>	
		<i>11 Waist-Belts & Plates</i>	
		<i>11 Bayonet Scabbards</i>	
		<i>11 Gasp Pouches & Picks</i>	
		<i>11 Wipers</i>	
		<i>11 Screw Drivers & C. W.</i>	
		<i>1 Ball Screw</i>	
	<i>1 Spring vise</i>		
	<i>440 Pds. Rifle Ball Gys Cal 57⁷</i>		

I certify, That the above is a correct Invoice of Ordnance and Ordnance Stores, turned over by
 me this *8th* day of *April*, 1864, to *Commanding Officer* Quartermaster
 at *161 New York Col.* for transportation to _____

(IN TRIPPLICATE.)
F. Shunk
 One direct to the officer by mail. Two to the Quartermaster, who keeps one, and forwards the other to the receiving officer.

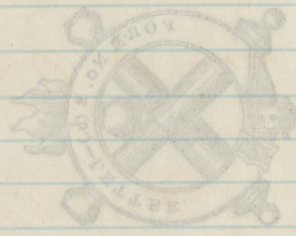
ORDNANCE OFFICE FORM 2—(b.)

Invoice of Ordnance and Ordnance Stores, turned over by Capt P. J. Van Duzee U.S.
of 161st Regt. V. to Lt Col W. B. Kinney 111th Regt. V.
Alexandria La on the 9th day of May, 1864,
 (See notes on outside.)
 in obedience to Orders of Lt Col W. B. Kinney Comd. Regt.

NO. OF BOXES.	MARKS.	CONTENTS.	WEIGHT.	VALUE, per piece or lb.
1		One Enfield Rifle Muzzle complete Cal, 547		

INVOICE OF STORES

INVOICE OF STORES



The value of all Stores issued from an Arsenal, Armory, or Ordnance Depot, must, if possible, be stated.

I certify, That the above is a correct Invoice of Ordnance and Ordnance Stores turned over by
 me this 9th day of May, 1864, to Lt Col W. B. Kinney

P. J. Van Duzee
Capt P. J. Van Duzee U.S.

(IN DUPLICATE.)
 (B. 22, 12, 63, 200.)

ORDNANCE OFFICE,

WAR DEPARTMENT,

WASHINGTON, November 12, 1863.

[Extract.]

* * * * * AUTHORITY FOR MAKING TRANSFERS OF PROPERTY MUST BE FURNISHED. * * * * *

III... Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required.* This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property;* or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Arsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books. * * * * *

GEO. D. RAMSAY,
Brig. General,
Chief of Ordnance.

*Where there are not a sufficient number of vouchers to render an abstract necessary, draw a pen through the word "ABSTRACT." In all cases, number the vouchers in the order of the date of reception, as above noted in the endorsement.



ABSTRACT No. 1 VOUCHER No. 3 *

INVOICE OF STORES

TURNED OVER

By Capt - B. F. Van Tassel
C. A. H. 1/2 2nd Reg. V.
On the 9th day of May, 1864
Received 9th day of May 1864

OFFICERS INVOICING ORDNANCE STORES SHOULD OBSERVE:

That all issues or transfers of Ordnance property must be made in pursuance of *proper authority.* This authority may be as follows:

1. An order for supplies given by the Chief of Ordnance, Washington, D. C.
2. A requisition duly approved as required by paragraphs 1384, 1385, and 1386, Revised Regulations of the Army.
3. A direct order given by a superior officer to transfer certain stores.
4. An order which from its nature involves a transfer of property.

In all cases an officer making use of this blank, must insert after the words "in obedience to" at the head of the Invoice, the order or authority under which the issue is made.

If an order for supplies, give its number and the year; if a requisition, say "the requisition (give Officer's name.) _____ of _____ 186 .'"

If an order, state whose, order, when, and where given.

No issue will be considered valid unless the authority is given as here directed.

Invoice of Ordnance and Ordnance Tools turned over by Lt John Suddan Comd'g Co. C. 141st N. Y. Vols. to Lt Col W. B. Kinsey Comd'g 141st Regt N. Y. Vols. at Alexandria La. May 9th 1864. In obedience to order of Lt. Col. Kinsey.

5 Enfield Rifles complete Cal 5-77.

~~2 Bayonets~~

5 Cartridge Boxes

3 " " Plates

4 " " Belts

4 " " " Plates

5 Waist Belts

5 " " Plates

5 Cap Pouches

5 Bayonet Scabbards

4 Gun Slings

I certify that the above Invoice is correct and that the articles specified were turned over by me to Lt Col W. B. Kinsey Comd'g 141st Regt N. Y. Vols. at Alexandria La. May 9th 1864.

John Suddan
1st Lt Comd'g Co. C. 141st N. Y. Vols.

Abstract No 1 Voucher No 4
Invoice of Ordnance and
Ordnance stores turned over
by Lt. Ludlow Co. C. to
Lt Col W. B. Kinney Comd'g 1st
Regt N. Y. Vols. May 9. 1864.

Recd 9th day of May 1864



Invoice of ordnance and ordnance stores turned over by Lieut Parvis Davis
161st Regt N.Y. Vol. To Lieut Col W B Kinsey at Alexandria La on this 9th day of May 1864
^{in obedience to his order}

- 3 Enfield Rifles Complete
- 2 Cartridge Boxes & Plates
- 2 " " " Belts
- 2 " " " Plates
- 2 Cap Pouches
- 2 Bayonett Scabbards
- 2 Gun Slings
- 2 Waist Belts & Plates
- 2 Cord Pouches

Val 5.77

I certify that the above is a correct invoice of ordnance stores
turned over by me this 9th day of May 1864 To Lieut Col W B Kinsey

Parvis Davis 1st Lt
Comd'g Co D. 161st Regt N.Y. V.



[Faint, mostly illegible handwritten text on the left page, possibly bleed-through from the reverse side.]

Abstract No 1 Voucher No 5
 Invoice of Stores
 turned over
 By Lieut. Parris Davis
 Emidy, Co. D, 161st N.Y. Vols.
 On the 9th day of May 1864
 Recd. 9th day of May 1864.

[Faint, mostly illegible handwritten text on the right page, possibly bleed-through from the reverse side.]

Invoice of Ordnance and Ordnance Stores, turned over by Lt. Gen. Slater Comd'g Co E.
161st N. Y. Vols to Lt. Col W. B. Kinsey Comd'g 160th N. Y. Vols.
 at Alexandria La on the 9th day of May, 1864,
 in obedience to order of Lt Col W. B. Kinsey.

(See notes on outside.)

NO. OF BOXES.	MARKS.	CONTENTS.	WEIGHT.	VALUE, per piece or lb.
	<i>In-</i>			
2		Enfield Rifle Muskets ^{Complete} Cal 577		
2		Cartridge Boxes		
2		" " Belts		
2		" " " Plates		
2		Waist Belts		
2		" " " Plates		
2		Cap Pouches and arm Pkts		
2		Bayonet-Scabbards		
2		Gun Slings.		

The value of all Stores issued from an Arsenal, Armory, or Ordnance Depot, must, if possible, be stated.

I certify, That the above is a correct Invoice of Ordnance and Ordnance Stores turned over by
 me this 9th day of May, 1864, to Lt. Col W. B. Kinsey

(IN DUPLICATE.)

(B. 22. 12. 63. 200.)

Lt. Gen. Slater
Comd'g Co E 161st N. Y. Vols.

ORDNANCE OFFICE,

WAR DEPARTMENT,

WASHINGTON, November 12, 1863.

[Extract.]

* * * * * AUTHORITY FOR MAKING TRANSFERS OF PROPERTY MUST BE FURNISHED. * * * * *

III.. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required.* This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property;* or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Aarsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

*Where there are not a sufficient number of vouchers to render an abstract necessary, draw a pen through the word "ABSTRACT." In all cases, number the vouchers in the order of the date of reception, as above noted in the endorsement.

ABSTRACT No. 1. VOUCHER No. 6.*

INVOICE OF STORES

TURNED OVER

By Lieut State to Lieut Col.
W. B. Kinney at Alexandria, Va.
On the 9th day of May, 1864.
Received 9 day of May, 1864.



OFFICERS INVOICING ORDNANCE STORES SHOULD OBSERVE:

That all issues or transfers of Ordnance property must be made in pursuance of *proper authority.* This authority may be as follows:

1. An order for supplies given by the Chief of Ordnance, Washington, D. C.
2. A requisition duly approved as required by paragraphs 1384, 1385, and 1386, Revised Regulations of the Army.
3. A direct order given by a superior officer to transfer certain stores.
4. An order which from its nature involves a transfer of property.

In all cases an officer making use of this blank, must insert after the words "in obedience to" at the head of the Invoice, the order or authority under which the issue is made.

If an order for supplies, give its number and the year; if a requisition, say "the requisition of (give Officer's name.) 186 ."

If an order, state whose, order, when, and where given.

No issue will be considered valid unless the authority is given as here directed.

Invoice of Ordnance and Ordnance Stores, turned over by Am. J. Little Capt 16th Regt
Comdg. Co. B to St. Col Wm P. Kinsey 16th Regt
 at Alexandria La. on the 9th day of May, 1864
 in obedience to (See notes on outside.) orders of St. Col Kinsey Comdg 16th Regt

NO. OF BOXES.	MARKS.	CONTENTS.	WEIGHT.
2	Two	Enfield Rifled Muskets	
2	Two	Bayonet Scabbards	
2	Two	Camp Pouches & Corn Picks	
2	Two	Cartridges Boxes	
2	Two	Cartridge Box Plates	
2	Two	Cartridge Box Belts	
2	Two	Cartridge Box Belt Plates	
2	Two	Gun Slings	
2	Two	Hat Belts - Private	
2	Two	Hat Belt Plates.	

I certify, That the above is a correct Invoice of Ordnance and Ordnance Stores turned over by
 me this 9th day of May, 1864, to St. Col Wm P. Kinsey 16th Regt

(IN DUPLICATE.)

Am. J. Little
Capt 16th Regt Comdg Co B

ABSTRACT No. 1 VOUCHER No. 9.*

INVOICE OF STORES

TURNU OVER

By Capt. John F. Latta

Comd'g Co. F. 14th S. I. V.

On the 9th day of May, 1864.

Received 9th day of May, 1864.



*Where there are not a sufficient number of vouchers to render an abstract necessary, draw a pen through the word "ABSTRACT." In all cases, number the vouchers in the order of the date of reception, as above noted in the endorsement.

OFFICERS INVOICING ORDNANCE STORES SHOULD OBSERVE:

That all issues or transfers of Ordnance property must be made in pursuance of *proper authority*.

This authority may be as follows:

1. An order for supplies given by the Chief of Ordnance, Washington, D. C.
2. A requisition duly approved as required by paragraphs 1384, 1385, and 1386, Revised Regulations of the Army.
3. A direct order given by a superior officer to transfer certain stores.
4. An order which from its nature involves a transfer of property.

In all cases an officer making use of this blank, must insert after the words "in obedience to" at the head

of the Invoice, the order or authority under which the issue is made.
If an order for supplies, give its number and the year; if a requisition, say "the requisition

(give Officer's name.)
of of 186 ..'

If an order, state whose, order, when, and where given.

No issue will be considered valid unless the authority is given as here directed.



Invoice of Ordnance and Ordnance Stores turned over by
Capt. Edward Fitzpatrick Co. G. 161st Regt. to, Lt. Col. Wm. B. Kelsey
Commanding 161st Regt. N.Y. Vols.

at Alexandria La on the 9th day of May 1864. In obedience
to order of Lt. Col. Kelsey.

- 1 One Enfield Rifle & Musket
- 1 One Carriage Box
- 1 One Carriage Box plate
- 1 One Waist Belt
- 1 One Waist Belt plate
- 1 One Bayonet scabbard
- 1 One Cap pouch and bone pick

I certify that the above is a correct Invoice of
Ordnance and Ordnance stores turned over by me this 9th
day of May 1864, to, Lt. Col. Wm. B. Kelsey Commanding, 161st Regt. N.Y. Vols.
Edward Fitzpatrick Capt.
Company, Co. G. 161st Regt. N.Y. Vols.

Abstract No 1. Voucher No 8
Invoice of Stores

Turned Over

By Capt. Edward Fitzpatrick
Comdg Co. G. 161st Reg. N.Y. Vol.
on the 9th day of May 1864
Recd. 9th day of May 1864



Form 2 - (A).

Invoice of Ordnance and Ordnance Stores turned over,
by Capt W. R. Pruitte Com. n. y. Co. H. 161st N. Y. S. Vols. to
Lt. Col. W. B. Kinsey Com. n. y. Regt. at Alexandria Va.
on the 9th day of May. 1864 in Obedience to
order of Lt. Col. Kinsey

4	Four	Enfield Replid Muskets complete.	
1	One	" " "	Inclosure for Bayonet
4	Four	Gun Slings.	
4	"	Bayonet Scabbards.	
2	Two	Loop Pouches & Gun Ricks.	
3	Three	Cartridge Boxes.	
1	"	" " "	Plates.
2	Two	" " "	Belts.
2	"	" " "	Plates.
3	Three	Waist Belts.	
1	"	" " "	Plates.

I certify, that the above is a correct Invoice of Ordnance and
Ordnance Stores, turned over by me, this 9th day of May 1864 to
Lt. Col. W. B. Kinsey, Com. n. y. 161st Regt. N. Y. S. Vols.

W. R. Pruitte Capt.
Com. n. y. Co. H. 161st N. Y.

Abstract No-1 Voucher No. 9

Invoice of Stores.
Turned over

By Capt W P Peuntier Comd'g.
Co. H. 161st Regt. N Y S Col Regt.

On the 9 day of May 1864.

Recd 9th day of May 1864

Invoice of Ordnance and Ordnance Stores, turned over by

Captain J. S. Preece

A. C. C. 1st Division 19th Regt. to *Lieut. Colonel Hiney 161st Regt.*

at *Alexandria, La.* on the *13th* day of *May*, 186*4*.

in obedience to *his requisition*

(See notes on outside.)

NO. OF BOXES.	MARKS.	CONTENTS.	WEIGHT.	VALUE, per piece or lb.
<i>2</i> <i>20</i>	<i>Boxes</i>	<i>Rounds Elongated Ball Cartridge</i>		<i>Cal. 57</i>

The value of all Stores issued from an Arsenal, Armory, or Ordnance Depot, must, if possible, be stated.

I certify, That the above is a correct Invoice of Ordnance and Ordnance Stores turned over by

me this *13th* day of *May*, 186*4*, to *Lieut. Colonel Hiney*

161st Regiment Reg. Volunteers

(IN DUPLICATE.)

(B. 22. 12. 63. 200.)

J. S. Preece
Captain 14th Regt. Volunteers
A. C. C. 1st Division 19th Regt.

ORDNANCE OFFICE,

WAR DEPARTMENT,

WASHINGTON, November 12, 1863.

[Extract.]

AUTHORITY FOR MAKING TRANSFERS OF PROPERTY MUST BE FURNISHED.

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, will invariably be required. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another. The original order for supplies, requisitions, or order, must be filed with the receipt for the property; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863. At all Armories, Arsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.



*Where there are not a sufficient number of vouchers to render an abstract necessary, draw a pen through the word "ABSTRACT." In all cases, number the vouchers in the order of the date of reception, as above noted in the endorsement.

ABSTRACT No. 1. VOUCHER No. 40.*

INVOICE OF STORES

TURNED OVER

By *Captain J. S. Bowen*
A. C. Co. 1st Division 9th Cav.
On the *15* day of *May*, 186*4*.
Received *13th* day of *May*, 186*4*.

OFFICERS INVOICING ORDNANCE STORES SHOULD OBSERVE:

That all issues or transfers of Ordnance property must be made in pursuance of proper authority. This authority may be as follows:

1. An order for supplies given by the Chief of Ordnance, Washington, D. C.
2. A requisition duly approved as required by paragraphs 1384, 1385, and 1386, Revised Regulations of the Army.
3. A direct order given by a superior officer to transfer certain stores.
4. An order which from its nature involves a transfer of property.

In all cases an officer making use of this blank, must insert after the words "in obedience to" at the head of the Invoice, the order or authority under which the issue is made.

If an order for supplies, give its number and the year; if a requisition, say "the requisition (give Officer's name.) of _____ 186 ."

If an order, state whose, order, when, and where given.

No issue will be considered valid unless the authority is given as here directed.

Invoice of Ordnance stores turned over by
 Capt G. E. Nesfel & Acty Ordn Office Camp Distribution
 New Orleans La to Comdy' Officer 161st R. I. 19th A. C.
 in obedience to special order of Maj Gen J. J.
 Reynolds Comdy' Defences of N. O. La June 10th 1864

34	Unfeld R. M. Bayonets Cal 387
34	Gun slings
34	Cartge boxes & plates
34	" belts & plates
34	Waist belts & plates
34	Days scabbards
34	Cap pouches & picks
34	Sew knives & C. W.
34	Wipers
5	Tompson
	Ball screws
	Spy Vices
1360	Clay ball Cartge Cal 547

I certify that the above is a correct invoice of Ordnance
 & Ordn stores turned over by me this 10th day of
 June 1864 to Comdy' Officer 161st R. I. 19th A. C.
 G. E. Nesfel Capt
 A. O. B. Camp District

Abstract No 1 Voucher No 19

Invoice of Stores

Surged over

By Capt G. S. Siepel

Actg Ord Office Camp

Distribution New Orleans La

On the 10th day of June 1864

Received 20th day of June 1864

[Faint mirrored handwriting, likely bleed-through from the reverse side]

[Faint mirrored handwriting, likely bleed-through from the reverse side]

[Faint mirrored handwriting, likely bleed-through from the reverse side]

161th A.M.F.

Received of Lt Col W^m B. Kinsey Comdg 161st N. Y. Vol
during the quarter ending the 30th of June 1864 the following
Ordnance and Ordnance Stores

18	Long Enfield Rifles	Complete	Cal	.577
15	Cartridge Boxes		Cal	.58
13	Cartridge Box Plates			
12	Cartridge Box Belts			
12	Cartridge Box Belts Plates			
15	Waist Belts			
15	Waist Belt Plates			
14	Cap Pouches & Cone Picks			
16	Bayonet Scabbards			
15	Gun Slings			

J. A. Whitman

Capt 15th Me. & a. c. c. 1st Div 19th C.

Abstract No 2 Voucher No 12

Receipt for issues to
Captain W. H. Whitmore
Adj Ordnance Office 1st Div
During the Second Quarter of
1864

as per Invoice dated
May 9th 1864

Received at Vicksburg Miss this 30th day of June, 1864,
 of Lt Col Wm P Kinney, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30th day of June, 1864.

1600	Elongated Ball Cartridges Cal 5.77
------	------------------------------------

(IN DUPLICATE.)

James Kelly Lieut
 Comd. Co #161 N.Y. Col

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with *proper authority*. (See notes on the printed form of Invoice 2 (b).)

When the transfer or issue takes place, he must deliver, with the property, duplicate invoices of it, made out according to Form 2 (b,) and upon receipt of the Stores, the receiving officer will return receipts in duplicate, according to Form 7 (a.)

But where the Stores are turned over to the Quartermaster's Department for transportation to the officer to whom they are addressed, the Quartermaster will be furnished with duplicate invoices, according to Form 2 (a,) and a third will be transmitted by mail to the officer who is to receipt for the Stores.

Officers turning over Stores in this way to a Quartermaster, should take a receipt from him for the exact number of packages shipped, so that in case the Stores are lost while in charge of the Quartermaster's Department, the issuing officer may have a legal proof that the Stores were actually put in possession of that Department.

Officers issuing, or transferring property as described above, should preserve with care all receipts obtained for it. They should remember that these are the legal evidences of the transaction, and that they must be filed as vouchers, to substantiate the statements concerning issues which they make on the Property Return. THE "ORDER FOR SUPPLIES," OR OTHER AUTHORITY BY WHICH THE ISSUE IS MADE, MUST ACCOMPANY AND BE

ATTACHED TO THIS RECEIPT.

Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 30, Instructions for making Ordnance Returns,) the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No. * 13

RECEIPT FOR ISSUES TO

Gen James Kelley
Comd'g Co. 1st Regt 12.40

on the 30 day of June, 1864,

AS PER INVOICE DATED

the 30th day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an Abstract, draw the pen through the word Abstract at the top.

CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1324, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, arsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 30 day of June, 1864,
 of Lt Col Wm B Kinsey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30th day of June, 1864.

2	Enfield Rifle Muskets	Cal.	577
2	Screw Driver & Cone Wrenches		
2	Tompkins	Cal.	58
2	Wipers	Cal.	58
2	Cartridge Boxes & Plates		
2	Cartridge Box Belt Plate		
2	Waist Belts & Plates		
2	Caps Pouches & Cone Picks		
2	Bayonet Scabbards		
2	Gun Slings		
1700	Elongated Ball Cartridge	Cal.	577

(IN DUPLICATE.)

Wm B ClarkCapt Co B 11th Regt

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with *proper authority*. (See notes on the printed form of Invoice 2 (b).)

When the transfer or issue takes place, he must deliver, with the property, duplicate invoices of it, made out according to Form 2 (b), and upon receipt of the Stores, the receiving officer will return receipts in duplicate, according to Form 7 (a).

But where the Stores are turned over to the Quartermaster's Department for transportation to the officer to whom they are addressed, the Quartermaster will be furnished with duplicate invoices, according to Form 2 (a), and a third will be transmitted by mail to the officer who is to receipt for the Stores.

Officers turning over Stores in this way to a Quartermaster, should take a receipt from him for the exact number of packages shipped, so that in case the Stores are lost while in charge of the Quartermaster's Department, the issuing officer may have a legal proof that the Stores were actually put in possession of that Department.

Officers issuing, or transferring property as described above, should preserve with care all receipts obtained for it. They should remember that these are the legal evidences of the transaction, and that they must be filed as vouchers, to substantiate the statements concerning issues which they make on the Property Return. THE "ORDER FOR SUPPLIES," OR OTHER AUTHORITY BY WHICH THE ISSUE IS MADE, MUST ACCOMPANY AND BE ATTACHED TO THIS RECEIPT.

Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 30, Instructions for making Ordnance Returns,) the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT NO. 2 VOUCHER NO. * 114

RECEIPT FOR ISSUES TO

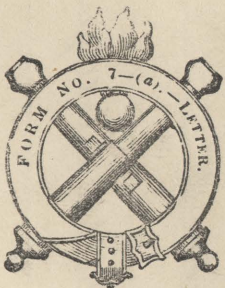
Capt Wm H. Clark

Comdg Co "B" 11th Regt NY Vols

on the 24th day of June, 1864,

AS PER INVOICE DATED

the 26th day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an Abstract, draw the pen through the word Abstract at the top.

CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1284, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, arsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 30 day of June, 1864,
 of Gen. Col. Wm B Kinsey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30 day of June, 1864.

8	Enfield Rifle Muskets. Cal. 577
8	Screw Drivers & Cone Wrenches
8	Tampers Cal. 58
8	Wipers Cal. 58
2	Ball Screws
2	Spring Vices
1	Turner Pinch
8	Cartridge Boxes & Plates
8	Cartridge Box Belts & Plates
8	Waist Belts & Plates
8	Cup Pouches & Cone Picks
8	Bayonet Scabbards
8	Gun Slings
2900	Clngalthe Ball Cartridges Cal. 577

(IN DUPLICATE.)

John Laidlaw
 Lt. Col. & c. 161st Reg. Arty.

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with *proper authority*. (See notes on the printed form of Invoice 2 (b).)

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Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 39, Instructions for making Ordnance Returns,) the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 53, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No. * 15

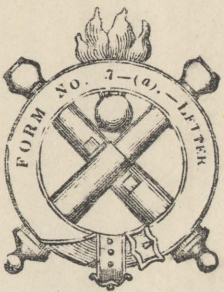
RECEIPT FOR ISSUES TO

Gen John Bullard
Comd'g Co "C" 11th Regt 20th Inf

on the 30 day of June, 1864,

AS PER INVOICE DATED

the 30 day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

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CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Aarsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
 Chief of Ordnance.

Received at Vicksburg Miss this 30th day of June, 1864,
 of Lt Col. J. M. D. Kinsey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30 day of June, 1864.

49	Enfield Rifle Muskets	Co. 577
49	Screw Drivers & Cone Wrenches	
31	Wrenches	Co. 58
49	Wipers	Co. 58
2	Ball Jaws	
2	Spring Vices	
8	Timber Pinches	
49	Cartridge Boxes & Plates	
49	Cartridge Box Belts & Plates	
49	Waist Belts & Plates	
49	Camp Pouches ^{and} & Picks	
49	Bayonet Scabbards	
49	Gun Slings	
4300	Elongated Ball Cartridges	Co. 577

(IN DUPLICATE.)

P. Davis, 1st Lt Co. F
Company 2 161st N.Y.

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

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(See Circular No. 53, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No. * 16

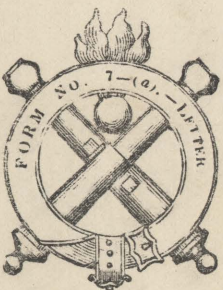
RECEIPT FOR ISSUES TO

Lev. Davis
Corn. 4th Regt. 11th N.Y. Vol.

on the 30 day of June, 1864

AS PER INVOICE DATED

the 30 day of June, 1864



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CIRCULAR No. 53—SERIES OF 1863.

[EXTRACT.]

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At all Armories, Aarsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 30 day of June, 1864.
 of Let Col. Wm P Kinsey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30 day of June, 1864.

28	Enfield Rifle Muskets Cal. 577
28	Screw Drivers & Cone Wrenches
28	Tampins
28	Wheels
1	Ball Screw
1	Spring Vice
28	Cartridge Boxes & Plates
28	Cartridge Box & Belts & Plates
28	Waist Belts & Plates
28	Cup Pouches & Cone Picks
28	Bayonet Scabbards
28	Gun Slings
8000	Elongated Ball Cartridges Cal. 577

(IN DUPLICATE.)

Geo. Slater
 Lt. Comd' Co. T. 11th Reg. U.S.

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

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Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 39, Instructions for making Ordnance Returns,) the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No. * 17

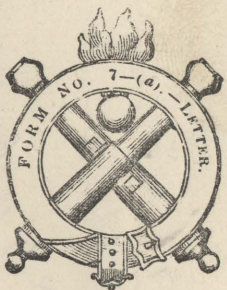
RECEIPT FOR ISSUES TO

Gen George Sater
Commanding Co "E" 11th N.Y. Vols

on the 30th day of June, 1864,

AS PER INVOICE DATED

the 30 day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

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CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Arsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 30 day of June, 1864,
 of Lt Col Wm D Kinsey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30th day of June, 1864.

1500 Elongated Ball Cartridges Cal. 577

(IN DUPLICATE.)

Geo F Little Capt 101 Regt 25
Candy Co F

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with *proper authority*. (See notes on the printed form of Invoice 2 (b).)

When the transfer or issue takes place, he must deliver, with the property, duplicate invoices of it, made out according to Form 2 (b); and upon receipt of the Stores, the receiving officer will return receipts in duplicate, according to Form 7 (a).

But where the Stores are turned over to the Quartermaster's Department for transportation to the officer to whom they are addressed, the Quartermaster will be furnished with duplicate invoices, according to Form 2 (a), and a third will be transmitted by mail to the officer who is to receipt for the Stores.

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Officers issuing, or transferring property as described above, should preserve with care all receipts obtained for it. They should remember that these are the legal evidences of the transaction, and that they must be filed as vouchers, to substantiate the statements concerning issues which they make on the Property Return. THE "ORDER FOR SUPPLIES," OR OTHER AUTHORITY BY WHICH THE ISSUE IS MADE, MUST ACCOMPANY AND BE ATTACHED TO THIS RECEIPT.

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(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT NO. 2 VOUCHER NO. * 18

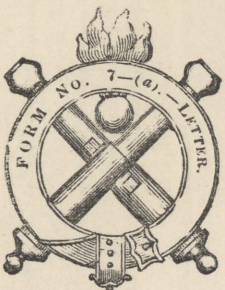
RECEIPT FOR ISSUES TO

Captain J. D. Hill
Comd'g Co. 9th Regt. N. Y. Vol.

on the 20 day of June, 1864,

AS PER INVOICE DATED

the 20 day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an Abstract, draw the pen through the word Abstract at the top.

CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1:34, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another. The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863. At all Armories, Arsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 30 day of June, 1864,
 of Lt Col. Wm R Kinsey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30 day of June, 1864.

1	Enfield Rifle Musket	Co. 577
1	Screw Driver & Screw Wrenches	
1	Tompan	
1	Wiper	
1	Cartridge Box & Plate	
1	Cartridge Box Belt & Plate	
1	Waist Belt & Plate	
1	Camp Pouch & Camp Picks	
1	Bayonet Scabbard	
1	Gun String	
2400	Elongated Ball Cartridges	Co. 577

(IN DUPLICATE.)

Edward FitzPatrick Captain
 Commanding Co "G" 161st Reg
 U.S. Vol

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

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(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No. * 19

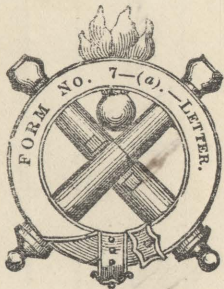
RECEIPT FOR ISSUES TO

Capt Edward Fitzpatrick
Comd'g Co "G" 11th Regt N.Y.Vol

on the 30 day of June, 1864,

AS PER INVOICE DATED

the 31 day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an Abstract, draw the pen through the word Abstract at the top.

CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, arsenals, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 30 day of June, 1864,
 of Let Col. W. R. Hisey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30 day of June, 1864.

5	Enfield Rifle Muskets	Cal. 577
5	Screw Drivers & cone Picks	
5	Tom-puns	
5	Wipers	
5	Cartridge Boxes & Plates	
5	Cartridge Box Belts & Plates	
5	Waist Belts & Plates	
5	Loop Pouches & Cone Picks	
5	Bayonet Scabbards	
5	Gun Slings	
1800	Elongated Ball Cartridges	Cal 577

(IN DUPLICATE.)

W. R. Hisey Capt
 Commanding Co. H. 16th N. Y. V.

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with *proper authority*. (See notes on the printed form of Invoice 2 (b).)

When the transfer or issue takes place, he must deliver, with the property, duplicate invoices of it, made out according to Form 2 (b); and upon receipt of the Stores, the receiving officer will return receipts in duplicate, according to Form 7 (a).

But where the Stores are turned over to the Quartermaster's Department for transportation to the officer to whom they are addressed, the Quartermaster will be furnished with duplicate invoices, according to Form 2 (a), and a third will be transmitted by mail to the officer who is to receipt for the Stores.

Officers turning over Stores in this way to a Quartermaster should take a receipt from him for the exact number of packages shipped, so that in case the Stores are lost while in charge of the Quartermaster's Department, the issuing officer may have a legal proof that the Stores were actually put in possession of that Department.

Officers issuing, or transferring property as described above, should preserve with care all receipts obtained for it. They should remember that these are the legal evidences of the transaction, and that they must be filed as vouchers, to substantiate the statements concerning issues which they make on the Property Return. THE "ORDER FOR SUPPLIES," OR OTHER AUTHORITY BY WHICH THE ISSUE IS MADE, MUST ACCOMPANY AND BE ATTACHED TO THIS RECEIPT.

Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 39, Instructions for making Ordnance Returns,) the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No. * 20

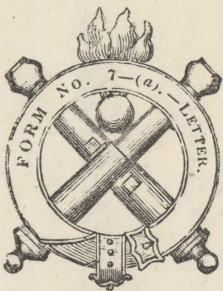
RECEIPT FOR ISSUES TO

Capt Wm B. Pentice
Commander 6th Regt N.Y. Vol.

on the 20 day of June, 1864,

AS PER INVOICE DATED

the 21 day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an Abstract, draw the pen through the word Abstract at the top.

CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Arsenal, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 30 day of June, 1864,
 of St. Col. Wm B Kinsey, the following Ordnance and Ordnance
 Stores, as per invoice dated the 30 day of June, 1864.

8	Enfield Rifle Muskets	Col. 877
8	Screw Drivers & Cone Wrenches	
8	Tom-pins	
8	Wipers	
2	Ball Screws	
2	Spring Vices	
2	Tumbler Punches	
8	Cartridge Boxes & Plates	
8	Cartridge Box Belts & Plates	
8	Waist Belts & Plates	
8	Loop Pouches & Cone Picks	
8	Bayonet scabbards	
8	Gum Slings	
200	Elongated Ball Cartridges	Col. 877

(IN DUPLICATE.)

R. R. Lopez Lt.

Cartridge Box "2" 1/2, 21 2/4 1/2

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with *proper authority*. (See notes on the printed form of Invoice 2 (b).)

When the transfer or issue takes place, he must deliver, with the property, duplicate invoices of it, made out according to Form 2 (b); and upon receipt of the Stores, the receiving officer will return receipts in duplicate, according to Form 7 (a), to the officer to whom they are addressed, the Quartermaster will be furnished with duplicate invoices, according to Form 2 (a), and a third will be transmitted by mail to the officer who is to receipt for the Stores.

Officers turning over Stores in this way to a Quartermaster should take a receipt from him for the exact number of packages shipped, so that in case the Stores are lost while in charge of the Quartermaster's Department, the issuing officer may have a legal proof that the Stores were actually put in possession of that Department.

Officers issuing, or transferring property as described above, should preserve with care all receipts obtained for it. They should remember that these are the legal evidences of the transaction, and that they must be filed as vouchers, to substantiate the statements concerning issues which they make on the Property Return. THE "ORDER FOR SUPPLIES," OR OTHER AUTHORITY BY WHICH THE ISSUE IS MADE, MUST ACCOMPANY AND BE

ATTACHED TO THIS RECEIPT.

Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 39, Instructions for making Ordnance Returns,) the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No.* 21

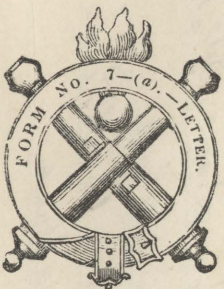
RECEIPT FOR ISSUES TO

Let Royal B. Saker
Comd'g Co 2^d 16th N. Y. Vol.

on the 30th day of June, 1864,

AS PER INVOICE DATED

the 30th day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an Abstract, draw the pen through the word Abstract at the top.

CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Arsenal, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Received at Vicksburg Miss this 20 day of June, 1864,
 of Genl. Wm. B. Kincaid, the following Ordnance and Ordnance
 Stores, as per invoice dated the 20 day of June, 1864.

17	Enfield Rifles Muskets	Col. 577
18	Screw Drivers & Cone Wrenches	
18	Tankers	
18	Wipers	
2	Ball Screws	
2	Spring Vices	
2	Tumble Punches	
18	Cartridge Boxes & Plates	
18	Cartridge Box Belts & Plates	
18	Waist Belts & Plates	
18	Cup Pouches & Cone Picks	
18	Bayonet Scabbards	
18	Gun Slings	
1900	Elongated Ball Cartridges	Col. 577

(IN DUPLICATE.)

Gen. Wm. B. Kincaid
 Capt. Candg. Co. H. 161st Regt. Inf.

SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with *proper authority*. (See notes on the printed form of Invoice 2 (b).)

When the transfer or issue takes place, he must deliver, with the property, duplicate invoices of it, made out according to Form 2 (b); and upon receipt of the Stores, the receiving officer will return receipts in duplicate, according to Form 7 (a.) to the officer to whom they are addressed, the Quartermaster will be furnished with duplicate invoices, according to Form 2 (a.) and a third will be transmitted by mail to the officer who is to receipt for the Stores.

Officers turning over Stores in this way to a Quartermaster, should take a receipt from him for the exact number of packages shipped, so that in case the Stores are lost while in charge of the Quartermaster's Department, the issuing officer may have a legal proof that the Stores were actually put in possession of that Department.

Officers issuing, or transferring property as described above, should preserve with care all receipts obtained for it. They should remember that these are the legal evidences of the transaction, and that they must be filed as vouchers, to substantiate the statements concerning issues which they make on the Property Return. THE "ORDER FOR SUPPLIES," OR OTHER AUTHORITY BY WHICH THE ISSUE IS MADE, MUST ACCOMPANY AND BE

ATTACHED TO THIS RECEIPT.

Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 30, Instructions for making Ordnance Returns,) the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 52, from the Ordnance Office, below.)

ABSTRACT No. 2 VOUCHER No. * 22

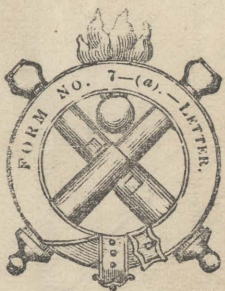
RECEIPT FOR ISSUES TO

Capt George W. Tillison
Comd'g Co. K. 116. N. Y. Col.

on the 20 day of June, 1864,

AS PER INVOICE DATED

the 20 day of June, 1864.



* Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an Abstract, draw the pen through the word Abstract at the top.

CIRCULAR No. 52—SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, *will invariably be required*. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1234, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, *must be filed with the receipt for the property*; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Arsenal, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfers, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,
Chief of Ordnance.

Head. Quarters 161st N.Y.V. Infy.

Vicksburg, Miss June 30, 1864

I certify on honor that, the ordnance
and ordnance stores enumerated below
were left on the Field during the march
on account of there being no Transportation
for them, viz,

29 (Twenty nine) Boxes (Packing.)

W B Pursey

St. Colonel. Comdg. 161st N.Y.V. Infy.

Voucher No 23

Statement of ord.
Stores Lost

161st N. Y. V. Inftry

2nd Quarter

1864

Abstract of Ordnance for 2^d Quarter 1864

From whom Received	Eng. & M. Cal. 57	Screw Drivers and One Wrenches	Tompkins Cal. 57	Waters Cal. 57	Ball Screws 57	Spring Vices Cal. 57	Tumbler Punches	Alg Boxes	Alg Box Plates	Alg Box Belts	Alg Box Belt Plates	Maint Belts	Maint Belt Plates	Cap Punches & Picks	Bayonet Scabbards	Mun Slings	Elongated Ball Caps Cal. 57	Packing Boxes (Am)	Packing Boxes (Cp)
on Hand										1				1	2	13500		14	
Capt F. J. Shunk	97	97	86	97	9	9	8	97	97	97	97	97	97	97	97	97	440	6	
" J. S. Bockee																	20000		20
" G. S. Nispel	34	34	5	34				34	34	34	34	34	34	34	34	34	1360		
Company Ammunition	17							15	13	12	12	15	15	14	16	15			
Total	148	131	91	131	9	9	8	146	144	143	144	146	146	145	148	148	35300	6	34
Issues																			
Capt W. H. Moore	18							15	13	12	12	15	15	14	16	15			
Co A																	1600		
Co B	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	1700		
Co C	8	8	8	8	2	2	1	8	8	8	8	8	8	8	8	8	2900		
Co D	49	49	21	49	2	2	3	49	49	49	49	49	49	49	49	49	4500		
Co E	28	28	28	28	1	1	28	28	28	28	28	28	28	28	28	28	3000		
Co F																	1500		
Co G	1	1	1	1				1	1	1	1	1	1	1	1	1	2400		
Co H	5	5	5	5				5	5	5	5	5	5	5	5	5	1800		
Co I	8	8	8	8	2	2	2	8	8	8	8	8	8	8	8	8	3000		
Co K	18	18	18	18	2	2	2	18	18	18	18	18	18	18	18	18	1900		
Total	137	119	91	119	9	9	8	134	132	131	131	134	134	133	135	134	24300		
Remaining	11	12		12				12	12	12	13	12	12	12	13	14	11000		

ABSTRACT of *Invoices of Ordnance Stores Received*, by *St. Col. W.B. Ramsey*, for the quarter ending *June 30th*, 1864.

DATE.	NUMBER OF VOUCHER.	From Whom Rec ^d	Articles											Packing Boxes						
			Expend. Rifled Muskets Complete Cal. 57	Bayonet Scabbards	Cap punches & Picks	Cartridges Boxes	Leav. Box Plates	Leav. Box B. Plates	Leav. Box B. Plates	Shrapnel	Waist Belts	Waist Belt Plates	Ball Ferrus		Screw Drives & cones Wrenches	Spring Vices	Turnbler Punches	Turnpikes	Wipers	Elongated Balls Cartridges Cal. 57
apl. 4	1	Capt. T. J. Shanks, Adjt. of ord. sept of the Regt	86	86	86	86	86	86	86	86	86	86	86	86	86	86	86	86		6
" 8	2	do	11	11	11	11	11	11	11	11	11	11	11	11	11	11	11	440		
may 9	3	" B. F. Newby, Engr. Co. A. 161 st Regt.	1																	
" "	4	St. John Laidlaw	5	5	5	5	3	4	4	4	5	5								
" "	5	" Pariss. Davis	3	2	2	2	2	2	2	2	2	2								
" "	6	" Geo. Slater	2	2	2	2	0	2	2	2	2	2								
" "	7	Capt. John T. Little	2	2	2	2	2	2	2	2	2	2								
" "	8	" Edm ^d Tracy Patrick	1	1	1	1	1					1	1							
" "	9	" W. R. Prentiss	4	4	2	3	3	2	2	4	3	3								
" "	10	" J. S. [unclear] Capt. O. O. [unclear] 19. ac.															2000		20	
June 10	11	Capt. G. S. Mispel as comp. Dist ⁿ no.	34	34	34	34	34	34	34	34	34	34	34			5	34	1360		
TOTAL Received			149	147	145	146	142	143	143	145	146	146	9	131	9	8	91	131	21,800	26

NOTES. 1. If used for "Receipts," fill up with the words "Receipts from the Army." If used for issues, say "Issues to the Regular Army," "Issues to the Volunteers," "Issues to the Forts and Batteries," as the case may be—a separate one for each.
 2. Arrange the articles under their proper classes, the classes following each other in order, as at pages 39 to 79, and the instructions for making Returns of Ordnance Stores.
 3. Say "From whom received," or "To whom issued," as the case may be.
 4. Say "Total received," or "Total issued," as the case may be.

ABSTRACT of

Receipts for Issues

of St. Col. W. B. Kinsey, for the quarter ending June 30th, 1864.

DATE	NUMBER OF VOUCHER.	To Whom Issued	Articles Issued										Total	Value					
			Infantry Rifled Muzzle Complete Cal., 57	Bayonet Scabbards	Cap Punches & Spikes	Cap. Boxes	Car. Box Reats	Car. Box Belts	Car. Box sub. plates	Gun Slings	Waist Belts	Waist Belt Plates							
May 9	12	Capt. Jas. H. Whitman a.o.p. 1200. 4 ac.	18	16	14	15	13	12	12	15	15	15							
June 30	13	St. Jas. Kelley and Co. Co. A. 161 m.p.																	
" "	14	Capt. W. H. Clark B	2	2	2	2	2	2	2	2	2	2							
" "	15	St. John Saidlaw C	8	8	8	8	8	8	8	8	8	8							
" "	16	" Parvis Davis D	49	49	49	49	49	49	49	49	49	49							
" "	17	" Jas. Slater E	28	28	28	28	28	28	28	28	28	28							
" "	18	Cap. John F. Little F																	
" "	19	" Edward Fitzpatrick G	1	1	1	1	1	1	1	1	1	1							
" "	20	" Wm R. Prentiss H	5	5	5	5	5	5	5	5	5	5							
" "	21	St. Royal R. Soper I	8	8	8	8	8	8	8	8	8	8							
" "	22	Cap. Geo. M. Wilson K	17	18	18	18	18	18	18	18	18	18							
TOTAL Issued			136	135	133	134	132	131	131	134	134	134	9	119	9	8	91	119	24300

- NOTES: { 1. If used for "Receipts," fill up with the words "Receipts from the Army." If used for issues, say "Issues to Regular Army," "Issues to the Volunteers," "Issues to the Forts and Batteries," as the case may be—a separate one for each.
 2. Arrange the articles under their proper classes, the classes following each other in order, as at pages 39 to 79 of the Instructions for making Returns of Ordnance Stores."
 3. Say "From whom received," or "To whom issued," as the case may be.
 4. Say "Total received," or "Total issued," as the case may be.

QUARTERLY RETURN OF ORDNANCE AND ORDNANCE STORES received, issued, and remaining on hand in Company A, 161st Regiment W. V. Vol. Infantry.

DATE.	NUMBER OF VOUCHER.	CLASS VI.								CLASS VII.										CLASS VIII.																																
		SERVICEABLE.				UNSERVICEABLE.				ACCOUTREMENTS.					APPENDAGES.					(4) CARTRIDGES.																																
		MUSKETS OR RIFLES.		SWORDS.		MUSKETS OR RIFLES.		SWORDS.		SERVICEABLE.					UNSERVICEABLE.					SERVICEABLE.		UNSERVICEABLE.																														
		(Write here description of arm.)				(Write here description of arm.)																																														
		Springfield rifled muskets, calibre .58.	Enfield rifled muskets, calibre .577.	Non-commissioned officers' swords.	Musicians' swords.	Springfield rifled muskets, calibre .58.	Enfield rifled muskets, calibre .577.	Non-commissioned officers' swords.	Musicians' swords.	Bayonet scabbards.	Bayonet scabbards for sword bayonets.	Cap pouches and cone picks.	Cartridge boxes, .57 calibre.	Cartridge-box plates.	Cartridge-box belts.	Cartridge-box belt plates.	Gun slings.	Non-commissioned officers' and musicians' sword belts and plates, double frogs.	Non-com. officers' waist belts and plates.	Waist belts, privates'.	Waist-belt plates.	Ball screws.	Bullet moulds.	Screw-drivers and cone wrenches.	Spring vises.	Tumbler and hand spring punches.	Tompson's.	Wipers.	Elongated ball cartridges, calibre .574.	Round ball cartridges, calibre .574.	Blank cartridges.	Percussion caps.	Ball cartridges, calibre .574.	Blank cartridges.																		
March 31		On hand from last Return																1																																		
Apr. 4-8		Taken up as per <i>Sept. of the Gulf</i>																																																		
May 13		Received from <i>Dep. F. J. Shunk Chief of Ord.</i>																97																																		
June 10		Received from <i>Dep. S. P. Brock Oct. O. O. 1862</i>																34																																		
Apr 4-10	1-2	Received from <i>Ordnance Office as per abstract No. 1</i>																131																																		
May 9	369	Received from <i>Company Commanding as per abstract No. 1</i>																18																																		
		Repaired and transferred during the quarter																16																																		
		TOTAL TO BE ACCOUNTED FOR.....																149																																		
June 30	125	* Issued to <i>Dep. J. A. Whitman a.g.o. 11th Co. 19th Regt. Art.</i>																																																		
	22	Issued to <i>Company Commanding as per abstract No. 2</i>																136																																		
		Issued to																																																		
		Condemned and dropped by order of																																																		
		Expended, as per Abstract																																																		
	23	Lost or destroyed, as per <i>Statement</i>																																																		
		Charged on muster and pay rolls, as per Statement																																																		
		Repaired and transferred during the quarter																																																		
		TOTAL ISSUED AND EXPENDED.....																135																																		
		REMAINING ON HAND TO BE ACCOUNTED FOR ON NEXT RETURN....																13																																		

*The word "Issued" as used here means the same as the word "Transferred" as used in the Quartermaster's blanks.

DIRECTIONS FOR MAKING THIS RETURN.

- Before proceeding to fill up this form, read carefully the notes on the first page, below the endorsement, as also the following paragraphs of "Instructions for making Quarterly Returns of Ordnance and Ordnance Stores," approved by the Secretary of War, February 10, 1863, namely: 1, 4, 5, 6, 9, 10, 15, 16, 17, 18, 19, 20, 25, 26, 27, 34, 35, 36, 39, 40, 42, 47, 48, 52, 53, 54, 62, 63, 69, 70, 71, 72, 74, 75.
- State the exact name of the fire-arm, as specified in the Classification of Ordnance Stores, Class 6, page 51, "Instructions for making Quarterly Returns," &c., &c.; also, whether smooth-bored or rifled, and the calibre.
- State the calibre of the cartridge boxes, (whether for .54 or .58 calibre balls.)
- State kind and calibre of the ball cartridges, whether elongated, or some patent kind. (.574 calibre is used in the .577 and .58 bores.)
- Make out the "Triplicate" first, and copy the "Duplicate" and "Original" from it. This will give neat and correct copies for the Bureau at Washington.

DIRECTIONS FOR TRANSMITTING THIS RETURN.

Send with the "ORIGINAL FOR THE TREASURY DEPARTMENT" one complete set of vouchers as above numbered.
 Send with the "DUPLICATE FOR THE ORDNANCE OFFICE" such Abstracts as are required by the "Instructions for making Ordnance Returns."
 Keep with the "TRIPPLICATE TO BE RETAINED" one complete set of vouchers—exact duplicates of those sent with the "Original."
 Mail the "Original," with its vouchers, and the "Duplicate for the Ordnance Office," accompanied by the enclosed printed letter of transmittal, properly filled up, to the Chief of Ordnance, Washington, D. C., in one package, within twenty days after the expiration of the quarter for which the return is made. (See paragraph 1421, General Regulations of the Army.)
 All officers stationed east of the Rocky mountains, who are accountable for Ordnance Stores, whose Returns fail to reach the Ordnance Office within sixty days from the termination of the quarter for which they are due, and who do not give a reasonable excuse for the delay, are now reported to the Adjutant General of the Army for a stoppage of their pay until the proper return is made. Officers stationed west of the Rocky mountains will be allowed ninety days from the last day of the quarter before being reported.
 If officers have neglected to make Returns for past quarters, correct Returns for each should be made out before commencing that for the current quarter. The printed blank forms enumerated in paragraph 75, "Instructions for making Returns of Ordnance Stores," will be furnished from the Ordnance Office, Washington, D. C., on application by letter.

[Triplicate to be retained by the officer making the Return, with one set of vouchers.]

for the Quarter ending June 30th 1864.

CLASS IX.		PART SECOND.	
PARTS OF ARMS FOR REPAIRS.		TOOLS AND MATERIALS.	MISCELLANEOUS.
			Arm chests.
			Armors' chests.
			Packing boxes.
			Inst'ns for making Returns.
			14
			28
			26
			29
			29
			11

I CERTIFY that the foregoing Return exhibits a correct statement of the public property in my charge during the Quarter ending June 30th 1864.

STATION. Vicksburg Miss
June 30th 1864
 Post Office Address of the Station: New Orleans La.

W. B. Rinsey
St. Colonel
 Commanding Company.
161st Regt. N.Y.V.

Send the Returns, the letter of transmittal, and all papers connected with them, to the Chief of Ordnance, in ONE PACKAGE.

TRIPPLICATE TO BE RETAINED BY OFFICER SIGNING THE RETURN.

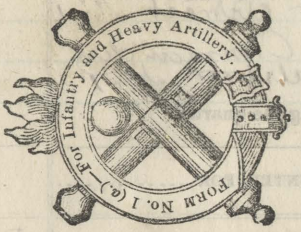
[With one set of Vouchers.]

QUARTERLY RETURN OF ORDNANCE AND ORDNANCE STORES RECEIVED, ISSUED, AND REMAINING ON HAND.

161st Regt. N.Y.V. Infantry.

COMMANDED BY Lieut Col. W. B. Rinsey

2nd Quarter ending June 30th, 1864.



RETAINED COPY.

MEMORANDUM. The Original and Duplicate of this Return were transmitted to the Chief of Ordnance, Washington, D. C., on the day of 1864.

St. Col. W. B. Rinsey, Commanding.

ALL COMPANY OFFICERS HAVING ORDNANCE STORES TO ACCOUNT FOR SHOULD OBSERVE—

- That each officer's accountability commences from the day he took command of the Company; he is to make returns for his own accountability only, and is not held responsible for that of any other person.
- That all property returns in the Ordnance Department are made quarterly, and not monthly.
- That the account of property rendered in this Return must invariably be closed at the end of the official quarter, viz: 31st March, 30th June, 30th September, and 31st December of each year; except, where officers by reason of leaving the service, or being transferred to a new station or command, desire to close their accountability between these dates; in which case it will terminate at the date the balance on hand was transferred to another person.
- That it must be clearly stated how the stores with which the United States is credited came into the possession of the officer—whether brought forward from the last return; received on an invoice from another person; taken up by virtue of an inventory made by a Board of Survey, or on a certified statement, made by the officer himself.
- That every issue to another person must be made in compliance with proper authority, a copy of the order or requisition being furnished, and the issue attested by the receipt of that person. Where this cannot be obtained, a certified invoice of the stores which were issued must be filed as a voucher, with a statement on its face showing why the receipt could not be obtained. (See paragraph 39 of "Instructions," &c.) No property can be condemned and dropped, except by authority of a regularly authorized inspector. (See paragraph 42 of "Instructions," &c.) Nothing but ammunition, parts of arms, and material for repairs can be expended, and these only in such quantities as the necessities of the case will warrant. Statements of losses or damage should be supported by the report of a Board of Survey; if the certificate of the officer accountable is filed, it should be supported by any corroborative evidence which can be obtained, such as the certificates of other officers, order of a superior, or the affidavits of enlisted men or citizens.
- In short, every transaction noted on the return must be supported by proper vouchers, which are the legal evidences of the correctness of the statements made.
- That the return is signed with full name and official title, and that it is done legibly; that the station and date are inserted in the proper place, when the return is finished and signed, and that the P. O. address of the station is given.