

Hd Qrs 77th Regt NY Vols
Ataber

Special Order

No 83) Exhaust

2^d Lt Charles Rowe will assume command of Company I. All Public and company property now in possession of the company will be transferred to him, and he will be responsible for the same.

By order of J S Babcock
Maj & Comd'g Regt
W W Thider
Svt

Hd Qrs 77th NY Vols
Mar 19th 1864

Special Order

Lt Charles Rowe comd'g company I will at once turn over all Ordnance Ordnance Stores or other Government property he may have in his possession and for which he is responsible to Capt Charles C Stevens who will receipt for the same.

By command of
J Col W B French
W W Thider
2^d Lt & a det

In pursuance to Special Order No 84 an inventory of Camp and Garrison Equipage belonging to company I 77th P.V. was taken on the 22nd day of October 1864 by a board of survey consisting of

Capt Charles E. Stearns
1st Lieut Henry B Rowland
1st Lieut David A. Thompson

The following is a correct inventory of Camp and Garrison Equipage belonging to Co. I. 77th P.V.

Twenty four	Knapsacks
Twenty six	Haversacks
Eighteen	Canteens
Thirteen	Shelter Tents
One	Camp Kettle

In pursuance to Special Order No 87 an inventory of Ordnance and Ordnance Stores belonging to company I 77. P. Vols was taken on the 22nd day of October 1867 by a board of survey consisting of

Capt Charles E. Stevens
 1st Lieut Henry A. Rowland
 1st Lieut David A. Thompson

The following is a correct inventory of Ordnance and Ordnance Stores belonging to Co I 77. P. Vols

	1	Spring full	"	"
Twenty six	20	Enfield Rifle Muskets	Caliber (5.77)	
Fourteen	14	Gun Slings		
Twenty six	21	Cartridge Boxes		
Eleven	7	"	"	Plates
Two	3	"	"	Belts
Two	4	"	"	" Plates
Six	6	Waist Belts	non Cam	
nineteen	11	"	"	kinates and Plates
Twenty six	20	Cap Pouches	and Case Licks	
Twenty	20	Bayonets	Scabbards	
Ten Hundred	1000	Rounds	Ball Cartridges	
	680	Russian Caps		

List of Camp and Garrison Equipage, Recd of Lt Carlos Row
 77th N.Y. Vols. In the field, Va. on the 19th day of November 1864

No	Quantity	Articles	Cost when new	Condition when Recd
24	Twenty Four	Great Coat Straps	Not Known	Worn
33	Thirty Three	Knapsacks & Straps		
41	Forty One	Raversacks		
31	Thirty One	Canteens		
1	One	Camp Kettle		
17	Seventeen	Shelter Tents		
4	Four	Hatchets		

I certify, that I have, this 19th day of November, 1864,
 Recd of Lt Carlos Row, 77th N.Y. Vols, the above named Stores

Chas. E. Stevens

Capt 77th N.Y. Vols

Invoice of Ordnance and Ordnance Stores, turned over by Lieut. Carlos Rowe
77th Regt P. V. U.S. to Capt Charles C. Shreve 77th Regt
 at Camp near Winchester on the 17 day of November, 1864.
 in obedience to ^(See notes on outside.) Special Order No. 121 Let. Os. 77th P. V. U.S.
at Camp near Winchester November 17th 1864

NO. OF BOXES.	MARKS.	CONTENTS.	WEIGHT.	VALUE, per piece or lb.
1	One	Spruce field Rifle basket		
20	Twenty	Carfield "		
20	Twenty	Cap Buckram one Aids		
21	Twenty One	Cartridge Boxes		
7	Seven	" " Plates		
3	Three	" " Balls		
4	Four	Cartridge Box, Ball Plates		
14	Fourteen	Sun Stings		
6	Six	Para Com Offhand Trip Little Balls		
11	Eleven	Wrist Balls "traces"		
21	Twenty One	" " Plates		
8	Eight	Jersey Drivers		
4	Four	Wipers		
1100	Eleven hundred	Rockets Ball cartridges		
680	Six hundred eighty	Renneman Caps		

I certify, That the above is a correct Invoice of Ordnance and Ordnance Stores turned over by
 me this 17 day of November, 1864, to Capt Charles C. Shreve

(IN DUPLICATE.)

Carlos Rowe

QUARTERLY RETURN OF ORDNANCE AND ORDNANCE STORES received, issued, and remaining on hand in Company I, 77th Regiment of Penn. Park Art. Infantry,

DATE.	NUMBER OF VOUCHER.	QUARTER 186	CLASS VI.								CLASS VII.												CLASS VIII.																
			SERVICEABLE.				UNSERVICEABLE.				ACCOUTREMENTS.						APPENDAGES.						(4) CARTRIDGES.																
			(2) MUSKETS OR RIFLES.		SWORDS.		(2) MUSKETS OR RIFLES.		SWORDS.		SERVICEABLE.						UNSERVICEABLE.						SERVICEABLE.			UNSERVICEABLE.													
			(Write here description of arm.)				(Write here description of arm.)				Bayonet scabbards.	Bayonet scabbards for sword bayonets.	Cap pouches and cone picks.	Cartridge boxes, calibre.	Cartridge-box plates.	Cartridge-box belts.	Cartridge-box belt plates.	Gun slings.	Non-commissioned officers' and musicians' sword belts and plates, double frogs.	Non-com. officers' waist belts and plates.	Waist belts, privates'.	Waist-belt plates.																	
		On hand from last Return																																					
		Taken up as per <u>Invoice</u>	1	20						20	21	7	3	4	14	6	11	21																					
		Received from																																					
		Received from																																					
		Received from																																					
		Received from																																					
		Received from																																					
		Repaired and transferred during the quarter																																					
		TOTAL TO BE ACCOUNTED FOR	1	20						20	21	7	3	4	14	6	11	21																					
		* Issued to <u>Capt. Chas Estlin</u>	1	20						20	21	7	3	4	14	6	11	21																					
		Issued to																																					
		Issued to																																					
		Condemned and dropped by order of																																					
		Expended, as per Abstract																																					
		Lost or destroyed, as per																																					
		Charged on muster and pay rolls, as per Statement																																					
		Repaired and transferred during the quarter																																					
		TOTAL ISSUED AND EXPENDED	1	20						20	21	7	3	4	14	6	11	21																					
		REMAINING ON HAND TO BE ACCOUNTED FOR ON NEXT RETURN																																					

* The word "Issued" as used here means the same as the word "Transferred" as used in the Quartermaster's blanks.

DIRECTIONS FOR MAKING THIS RETURN.

- Before proceeding to fill up this form, read carefully the notes on the first page, below the endorsement, as also the following paragraphs of "Instructions for making Quarterly Returns of Ordnance and Ordnance Stores," approved by the Secretary of War, February 10, 1863, namely: 1, 4, 5, 6, 9, 10, 15, 16, 17, 18, 19, 20, 25, 26, 27, 34, 35, 36, 39, 40, 42, 47, 48, 52, 53, 54, 62, 63, 69, 70, 71, 72, 74, 75.
- State the exact name of the fire-arm, as specified in the Classification of Ordnance Stores, Class 6, page 51, "Instructions for making Quarterly Returns," &c., &c.; also, whether smooth-bored or rifled, and the calibre.
- State the calibre of the cartridge boxes, (whether for .54 or .58 calibre balls.)
- State kind and calibre of the ball cartridges, whether elongated, or some patent kind. (.574 calibre is used in the .577 and .58 bores.)
- Make out the "Triplet" first, and copy the "Duplicate" and "Original" from it. This will give neat and correct copies for the Bureau at Washington.

DIRECTIONS FOR TRANSMITTING THIS RETURN.

Send with the "ORIGINAL FOR THE TREASURY DEPARTMENT" one complete set of vouchers as above numbered.
 Send with the "DUPLICATE FOR THE ORDNANCE OFFICE" such Abstracts as are required by the "Instructions for making Ordnance Returns."
 Keep with the "TRIPPLICATE TO BE RETAINED" one complete set of vouchers—exact duplicates of those sent with the "Original."
 Mail the "Original," with its vouchers, and the "Duplicate for the Ordnance Office," accompanied by the enclosed printed letter of transmittal, properly filled up, to the Chief of Ordnance, Washington, D. C., in one package, within twenty days after the expiration of the quarter for which the return is made. (See paragraph 1421, General Regulations of the Army.)
 All officers stationed east of the Rocky mountains, who are accountable for Ordnance Stores, whose Returns fail to reach the Ordnance Office within sixty days from the termination of the quarter for which they are due, and who do not give a reasonable excuse for the delay, are now reported to the Adjutant General of the Army for a stoppage of their pay until the proper return is made. Officers stationed west of the Rocky mountains will be allowed ninety days from the last day of the quarter before being reported.
 If officers have neglected to make Returns for past quarters, correct Returns for each should be made out before commencing that for the current quarter.
 The printed blank forms enumerated in paragraph 75, "Instructions for making Returns of Ordnance Stores," will be furnished from the Ordnance Office, Washington, D. C., on application by letter.

for a part of the 4th the Quarter ending November 19th, 1864.

CLASS IX.										PART SECOND.																			
PARTS OF ARMS FOR REPAIRS.										TOOLS AND MATERIALS.																			
																				Arm chests.									
																				Armorsers' chests.									
																				Packing boxes.									
																				Inst's for making Returns.									

PASTE AN ADDITIONAL SHEET ALONG HERE FOR ENTERING FULL SETS OF ARMORER'S TOOLS.

Send the Returns, the letter of transmittal, and all papers connected with them, to the Chief of Ordnance, in ONE PACKAGE.

DUPLICATE FOR ORDNANCE OFFICE.
(With Abstract of Expenditures, Inventory of Condemned Stores, and Statement of Charges to Soldiers only.)

QUARTERLY RETURN
 OF
 ORDNANCE AND ORDNANCE STORES
 RECEIVED, ISSUED, AND REMAINING ON HAND.
 Co. D, 17th Regiment M. G. Vol. Infantry,
 COMMANDED BY
* Lieut Carlos Rome
 DURING THE
Quarter ending Nov 19th, 1864.

F. R. D. LETTER REGISTER.
 Book Letter No.
 STATE:
 Book



Received at Ordnance Office , 1864.
 ORIGINAL examined and referred to the 2d Auditor
 , 1864.
* Give name of officer signing this Return.

ALL COMPANY OFFICERS HAVING ORDNANCE STORES TO ACCOUNT FOR SHOULD OBSERVE—

1. That each officer's accountability commences from the day he took command of the Company; he is to make returns for his own accountability only, and is not held responsible for that of any other person.
2. That all property returns in the Ordnance Department are made quarterly, and not monthly.
3. That the account of property rendered in this Return must invariably be closed at the end of the official quarter, viz: 31st March, 30th June, 30th September, and 31st December of each year; except, where officers by reason of leaving the service, or being transferred to a new station or command, desire to close their accountability between these dates; in which case it will terminate at the date the balance on hand was transferred to another person.
4. That it must be clearly stated how the stores with which the United States is credited came into the possession of the officer—whether brought forward from the last return; received on an invoice from another person; taken up by virtue of an inventory made by a Board of Survey, or on a certified statement, made by the officer himself.
5. That every issue to another person must be made in compliance with proper authority, a copy of the order or requisition being furnished, and the issue attested by the receipt of that person. Where this cannot be obtained, a certified invoice of the stores which were issued must be filed as a voucher, with a statement on its face showing why the receipt could not be obtained. (See paragraph 39 of "Instructions," &c.)
 No property can be condemned and dropped, except by authority of a regularly authorized inspector. (See paragraph 42 of "Instructions," &c.)
 Nothing but ammunition, parts of arms, and material for repairs can be expended, and these only in such quantities as the necessities of the case will warrant.
 Statements of losses or damage should be supported by the report of a Board of Survey; if the certificate of the officer accountable is filed, it should be supported by any corroborative evidence which can be obtained, such as the certificates of other officers, order of a superior, or the affidavits of enlisted men or citizens.
 In short, every transaction noted on the return must be supported by proper vouchers, which are the legal evidences of the correctness of the statements made.
6. That the return is signed with full name and official title, and that it is done legibly; that the station and date are inserted in the proper place, when the return is finished and signed, and that the P. O. address of the station is given.

I CERTIFY that the foregoing Return exhibits a correct statement of the public property in my charge during a part of 4th
 the Quarter ending November 19th, 1864.
 STATION.
Carlos Rome
2nd D 17th Regt M. G. Vol.
 Commanding Company.